



CORNERSTONE SCHOOL

Affiliated to CBSE (Delhi) No. 2430199

Purba Satali, District : Alipurduar,
West Bengal, Pin-735214

Prospectus



Where students
come first



Welcome to CORNERSTONE SCHOOL

DECLARATION:

Cornerstone School is a Private Christian Educational Institution which is a subsidiary project of the Duars Rural Development Project. It was established for the education of village students who are without access or means to receive an effective education without any discrimination against caste, creed or color. As the school has grown, our focus has expanded to include students beyond the village as well.

AIM:

The chief aim of the School is to give our students a strong foundation that will ensure a student's bright future.

THEME:

“Train up a child in the way he should go, even when he is old he will not depart from it.”
Proverbs 22:6

OBJECTIVES:

- Each student will be given the appropriate support, guidance and encouragement to develop a strong character and academic foundation. Each student will be expected to meet realistic but challenging targets for academic progression.
- Each student will learn how to learn and become increasingly independent learners.
- Each student will be taught songs, Scriptures and values that will enable the student to grow into a responsible adult.
- Each student will develop aspects of personal, social, emotional, physical, moral and spiritual intelligence as a foundation for lifelong learning.

A background image showing a classroom with several students sitting at wooden desks, working on papers. They are wearing school uniforms. The room has bookshelves in the background.

ACADEMIC SESSION:

April to March.

ADMISSION PROCEDURE:

1. Application for admission should be submitted on the prescribed form by the student's guardians, who will be responsible to the School authorities for the pupil's conduct, punctuality, regular attendance, academic performance and payment of fees. These forms are available at the School office.
2. A prospective pupil will be given a written placement test in English, Mathematics, and Bengali or Hindi prior to admission. The placement test will be used to determine for which class the student is academically prepared. The decision of the School authorities regarding the placement of students is final.

REQUIREMENTS FOR ADMISSION:

1. The following supporting documents must be submitted with admission form prior to the granting of admission:
 - a. Birth Certificate—Should be produced as an evidence of the date of birth entered in the admission form
 - b. Transfer Certification—Must be provided from the School last attended, duly countersigned by the educational authorities of the area.
 - c. Mark Sheet (photocopy)
 - d. Recent Passport Photograph (2)
 - e. Aadhar (photocopy)
 - f. Proof of Residency (guardian's voter id)
 - g. Foreign nationals/ NRI candidates are required to submit relevant supporting documents.

WITHDRAWAL:

1. Those who take Transfer Certificate in the middle of the academic year are liable to pay fees for the remaining months of the entire academic year.
2. Parents should inform the School in writing at least one month in advance, of their intention to withdraw a pupil from the School or one month's fee will be charged in lieu of notice.
3. A transfer certificate or any other certificate is issued only if all School dues are paid and School property taken on loan, if any, is returned.

SCHOOL UNIFORM:

It is compulsory for students to wear the prescribed uniform at school.

SCHOOL FEES:

- Admission fees will not be refunded under any circumstances.
- Fees are to be paid before the 10th of each month, failing which, a late fee of Rs. 50/- will be charged for all classes.
- Students with unpaid fees for three consecutive months will have their names struck off the register rolls. They may be considered for re-admission provided that they fulfill the formalities for the new admission.
- Students with unpaid fees will not be allowed to sit for examinations.
- All fees must be paid prior to the release of any examination results.
- Fees have to be paid for all twelve months of the academic year.
- Fees structure and payment schedule is attached with the Prospectus.

SCHOOL SCHEDULE:

All Students should enter the gate before 8:05 a.m.

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| 7:45 a.m. | The School gate (Gate No. 2) will open |
| 8:15 a.m. | Assembly (During assembly gate will remain closed). |
| 1:35 p.m. | Regular dismissal for Class I |
| 2:00 p.m. | Regular dismissal for Class II |
| 2:15 p.m. | Dismissal for Class III and above |
- For all classes, dismissal on Saturday is at 12:55 p.m.
Classes will remain off during the weekends (2nd Saturday and Sundays).

Fee collection timings are: Monday to Friday: 8:30 a.m. to 2 p.m.
Saturday: 8:30 a.m. to 12 noon.
(Break 11:15 a.m. to 11:45 a.m.)

OFFICE HOURS:

8:30 a.m. to 2 p.m. on working days.
Saturday 8:30 a.m. to 12 noon.



Facilities available at Cornerstone School

Digital Classrooms modern classrooms supported by audio visual units.

Library well stocked library containing books ranging from all genres

Biology, Physics, Chemistry and Math Labs well equipped laboratories **Computer Lab**

Qualified Teachers, trained and experienced professional staff

School Bus Facility for the convenience of the students

Sports and Games :

- Badminton
- Kabaddi
- Khokho
- Cricket
- Football
- Table Tennis
- Volley ball

CCTV Surveillance :

Art and Crafts, Stitching, Exhibition, Fair, Cultural Programs and Annual Day Celebration.

Dance and Music, Drawing competition, Quiz competition.

Co-curricular Activities **ACTIVITY BASED LEARNING.**

CLUB ACTIVITIES – HEALTH AND WELLNESS, HERITAGE, SCIENCE, ECO CLUB.

